

**The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201**

**Regular Meeting  
MINUTES**

**DATE: May 13, 2013**

**TIME: 6:00 p.m.**

Members Present:     Suzanne de Leon (Mayor)     Lamar Gillian (Mayor Pro Tem)  
                          Miguel Valverde                     Charles White  
                          Bill Johnson                         Madeline Slay

Members Absent:     None

Sign in Sheet:       Barbara Patterson     Adam B. Wall             Mark Kight  
                          Jack Burton             Daniel Aguilar         Molly Forman  
                          Rudy Perez             Dave Sellars            Manuel Decena Jr.  
                          Art Damm               Linda Pohl               Joe Lufkin

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilwoman Slay gave the invocation and led pledges.

Mayor de Leon asked for the following moment of silence.

- **Moment of Silence in remembrance of the lives lost in the Boston and West tragedies and the recent passing of Ambrose Vince, John Dorsey, and Otto George Moellering, Jr.**

***PUBLIC COMMENT PERIOD***

Molly Forman – Agenda Item #7

**1. PRESENTATIONS and REPORTS:**

- a. Update from Crandall and Associates on the latest changes for the Healthcare Reform.

Barbara Patterson came up and gave a presentation and update on Healthcare Reform. Some of the topics were as follow:

- What's New for 2013
- What's Coming Up in 2014
- Essential Health Benefits
- Out-of-Pocket Maximum

- Small Group Deductible Ceiling
- Metallic Coverage Levels
- Pre-existing Condition Exclusion
- Employer Impacts
- Employer Mandate
- Minimum Essential Coverage
- Penalty Assessment
- Individual Mandate
- Other Factors Impacting Premium
- Other Factors Impacting Premium

b. Community Initiatives/CVB Report. (Nastasi)

Mr. Nastasi came up to give the highlights of his report.

c. Police Department Productivity Report. (Dominguez)

Chief Dominguez came up and gave highlights of his report.

d. Fire Department Report. (Prince)

Captain Kight came up to inform council next month they will give report for April and May 2013. Chief Prince is on vacation.

e. Development Services Coordinator Report. (Boyd)

Development Services Coordinator came up and gave highlights of his report.

Councilman Gillian had concerns with work being done on weekends that need to be permitted.

f. Report on Economic Development Training staff attended. (Buckert)

City Administrator Amy Buckert gave a report on the TML seminar attended on economic development. Those attended were the City Administrator, Finance Director, and Director of Community Initiatives.

g. National Police Week 2013 Proclamation. (Mayor)

Mayor de Leon presented a proclamation and read it to those present.

h. Announcement of the 2<sup>nd</sup> Year Award for setting the bar for financial transparency. (Mayor)

Mayor de Leon read the financial transparency and presented it to Finance Director Yvonne Griffin.

## **2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular Meeting of April 8, 2013.
- b. Approval of the April 2013 Check Register.

c. Approval of Financial Report for month of April 2013.

MOTION: Mayor I would like to make a motion that we approve these in their entirety.

Motion by: Councilman Gillian      Second: Councilman Johnson      5/0/0      PASSED

**BOARD AND COMMISSION APPOINTMENTS:**

3. Consideration and **ACTION** to approve Appointment #1 to the Planning and Zoning Commission. (Mayor)

Recommendation was made by Mayor de Leon to appoint Kim Kelley to Appointment #1.

MOTION: I make a motion to approve.

Motion by: Councilman Johnson      Second: Councilman Gillian 5/0/0      PASSED

4. Consideration and **ACTION** to approve Alternate to the Planning and Zoning Commission. (Mayor) (same attachment as Item #3)

Recommendation was made by Mayor de Leon to appoint Clemente Rocha to the Alternate Appointment.

MOTION: I make a motion to approve.

Motion by: Councilman Johnson      Second: Councilman Gillian 5/0/0      PASSED

**ACTION ITEMS:**

5. Consideration and **ACTION** on the completion of the Letter of Map Revision (LOMR) provided by San Antonio River Authority (SARA) for the City. (Buckert)

Bo Wall from Slay Engineering and Daniel Aguilar from San Antonio River Authority came up to explain the LOMR and how it works.

Linda Pohl, David Sellars, Art Dam, and George Monsive, residents of Balcones Heights, came up to speak on this item.

MOTION: I make that motion to approve.

Motion by: Councilman White      Second: Councilwoman Slay      5/0/0      PASSED

City Administrator stated there will be another Public Meeting to inform residents in the floodplain.

6. Consideration and **ACTION** to approve purchase of a Patrol/Narcotics detection dog and pet insurance. (Dominguez)

Chief Dominguez came up to request approval to purchase a new Patrol/Narcotics detection dog and pet insurance.

MOTION: Motion to approve.

Motion by: Councilman Gillian      Second: Councilman White      5/0/0   PASSED

7. Consideration and **ACTION** to adopt an ordinance amending Chapter 95 Nuisances: Weeds, Clearing Lots, of the Code Book of Ordinances. (Boyd)

Development Services Coordinator came up to address this issue. Chief Dominguez also came up and spoke on this issue.

Jack Burton, Jesse Pacheco, Linda Pohl, Rudy Perez, Molly Forman, and Dave Sellars residents of Balcones Heights came up and stated concerns with the weeds; clearing lots abatement procedure.

MOTION: I make a motion to table. (to next month's meeting)

Motion by: Councilman Gillian      Second: Councilman Johnson      5/0/0   PASSED

8. Consideration and direction from City Council whether to renew contract with Waste Management or go out for proposals. (Buckert)

City Administrator stated she is seeking direction whether or not to prepare a request for proposal (RFP) for waste services and go out for bids or renew contract with Waste Management. Recommendation is to go out for bids.

MOTION: I make a motion we accept staff's recommendation to go out for RFP's.

Motion by: Councilman Gillian      Second: Councilman Valverde      5/0/0   PASSED

9. Consideration and **ACTION** to enter into an agreement for lease of copier. (Griffin)

Finance Director stated that the current agreement will expire in July and she made a recommendation to approve Knight Office Solutions which was the lowest average monthly cost of the three received.

MOTION: So moved. (To approve Knight Office Solutions)

Motion by: Councilman Gillian      Second: Councilman Johnson      5/0/0   PASSED

**DISCUSSION ITEMS:**

10. Finance Director will give an overview on the Target tax abatement plan. (Griffin)

Finance Director came up and gave an overview of the Target Sales Tax Agreement signed on January 14, 2002 and suggested claw back provisions on future abatement plans.

11. Discussion for ideas and ways to fund and update the City's website. (Valverde)

Councilman Valverde expressed his concerns with the website. His recommendation was to make it a high priority to fund a new website.

**EXECUTIVE SESSION:** 8:35 p.m.

12. Discussion pursuant to Section 551.086 of the Texas Government Code (Economic Development) regarding the 380 Agreement.

13. Discussion pursuant to Section 551.071 of the Texas Government Code (Attorney/Client Consultation) to discuss property on Gentleman and Hillcrest.

**RE-CONVENE IN OPEN SESSION:** 9:07 p.m.

14. Council may take **ACTION** on items discussed in executive session.

No action was taken.

**ADJOURNMENT:**

Meeting adjourned at 9:07 p.m.

**Submitted by:**

**DELIA FLORES, TRMC**  
**City Secretary**

**Minutes were approved at the City Council meeting held on June 10, 2013.**